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TOTAL

MEMORANDUM FOR: Deputy Comptroller

SUBJECT

: Financial Reports - 1960

REFERENCE

: Memo to All Allottees - 28 August 1959

- 1. It is too early to know whether we will be in a position to adequately maintain cost records based on reports received to date.
- 2. Cost reports received for July included not only PY 59 but FY 60 costs which were not distinguishable. Paragraph 1.c. of reference states that subsequent reports for books and publications will exclude costs applicable to FY 59. We will need the same breakout by fiscal year of costs on printing services as well as transportation which is not mentioned in reference.
- 3. Internally within the AF Division we have arranged for a series of obligation reference numbers for printing and publications in order to identify and reconcile our accounts from cost runs. At this time there appears some question as to whether our reference numbers are going to appear on cost runs. If not, and unless some other means of identifying costs are shown on the cost runs, we will not be in a position to reconcile Division cost records.
- 4. We cannot at this time say definitely what problems, if any, we will have in maintaining cost records until we know what information we are going to receive on cost runs and until we work with them. So far we have not been able to do anything insofar as reconciling cost accounts.

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